

FORM NO. ADT-1

[Pursuant to section 139 of the Companies Act, 2013 and Rule 4(2) of the Companies (Audit and Auditors) Rules, 2014]



Notice to the Registrar by company for appointment of auditor

Form language English Hindi

Refer the instruction kit for filling the form.

1.(a) *Corporate identity number (CIN) of company

Pre-fill

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the registered office of the company

(c) *email id of the company

3.(a) *Whether company is falling under any class of companies as per section 139(2) Yes No

(b) * Nature of appointment

4. *Whether joint auditors have been appointed Yes No

* Number of auditor(s) appointed

I. (a) *Category of Auditor

Individual

Auditor's Firm

(b) *Income Tax permanent account number of auditor or auditor's firm

(c) *Name of the auditor or auditor's firm

(d) *Membership Number of auditor or auditor's firm's registration number

(e) *Address of the Auditor or auditor's firm

Line I

Line II

*City

*State

Country

*Pin code

*email id of the auditor or auditor's firm

(f) *Period of account for which appointed

From

(DD/MM/YYYY)

To

(DD/MM/YYYY)

(g) *Number of financial year(s) to which appointment relates

(h) * Whether the appointment of auditor is within the limits of twenty companies as specified in sub section 3(g) of section 141 Yes No

(i) Specify the tenure of previous appointment(s) of the auditor or auditor's firm or its member in the same company in which audit was conducted or is functioning (excluding previous years having break of five or more years as specified in Rule 6)

* Number of financial year(s)

| S.no. | Person appointed as auditor | Financial year Start date | Financial year End date |
|-------|-----------------------------|------------------------------|----------------------------|
| 1. | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2. | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3. | <input type="text"/> | <input type="text"/> | <input type="text"/> |
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| 8. | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 9. | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 10. | <input type="text"/> | <input type="text"/> | <input type="text"/> |

5. (a) *Whether auditor(s) has been appointed in the annual general meeting (AGM) Yes No

(b) If yes, date of AGM (DD/MM/YYYY)

6. *Date of appointment (DD/MM/YYYY)

7. (a) * Whether auditor is appointed due to casual vacancy in the office of auditor Yes No

(b) * Specify the SRN of relevant form

(c) * Person vacated the office Individual Auditor's firm

(d) * Mention the membership number of auditor or Registration number of auditor's firm who has vacated the office

(e) * Mention the date of such vacancy

(f) * Reasons of the casual vacancy

Attachments

1. Copy of the intimation sent by company

Attach

2. *Copy of written consent given by auditor

Attach

4. Copy of the letter of appointment from C&AG

Attach

6. Optional attachment(s) - if any

Attach

List of Attachments

Remove attachment

Declaration

I am authorized by the Board of Directors of the Company vide resolution number * dated * to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I also declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed.

* To be digitally signed by

* Designation

* Director identification number of the director; or DIN or PAN of the Manager/CEO/CFO; or Membership number of the Company Secretary

Note: Attention is also drawn to provisions of Section 448 of the Companies Act which provide for punishment for false statement.

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the company.